

October 13, 2014

Mayor Jenkins opened the regular meeting of the Gaylord City Council with prayer by Council Member Sharrard at 7:00 p.m. on Monday, October 13, 2014, in the City Council Chambers, located in the Gaylord City Hall, 305 East Main Street, Gaylord, Michigan. The Pledge of Allegiance followed the invocation.

Members Present: Campbell, Duczkowski, Jenkins, Mankowski, Sharrard and Wishart.

Members Absent: Johnson.

Motion by Duczkowski, supported by Campbell, to dispense with the reading of the minutes of the previous meeting and to accept them as presented.

Ayes: Unanimous. Motion carried.

Public Comment:

Vic Ouellette, 418 North Otsego Avenue, thanked J&N and everyone involved with the recent North Otsego Avenue construction project.

Mayor Jenkins opened the public hearing at 7:07 p.m. on a request by Peter Jobson of Excell – Deal 20 LDHA LP for a Parking Variance at 403 West Mitchell Street/132 North Indiana Avenue, C-2, Central Commercial District. The City of Gaylord Zoning Ordinance requires 2 parking spaces per dwelling unit. Based on a total of 48 dwelling units a total of 96 parking spaces are required. The applicant is proposing to provide a total of 84 parking spaces, as recommended by the Otsego County Fire Chief, as opposed to the required 96 parking spaces.

In addition the applicant is requesting a Land Area Variance on the property. The City of Gaylord Zoning Ordinance requires 2,900 square feet of land area per dwelling unit, or a total of 139,200 square feet for a 48 dwelling unit development. The applicant is proposing a total of 1,715 square feet of land area per unit, or total of 82,320 square feet of land area for the 48 dwelling unit development.

City Manager Joseph Duff reported that the parking spaces and drive lanes on the property would conform to required standards. A letter from Cynthia Hall, 209 North Indiana Avenue, made part of the record of the hearing, questioned if there would be parking on the street and if street parking is prohibited. Ms. Hall also asked where snow would be placed and the height of the snow banks. Vic Ouellette, 418 North Otsego Avenue, asked if the residents would be from Otsego County and how they would be classified. Mr. Ouellette also asked how much tax revenue the City would receive from the project. Mr. Vince Halek, owner of the adjacent commercial building located at 400 West Main Street, asked where the building would be constructed and where is the snow going to be placed. Cynthia Hall, 209 North Indiana Avenue asked how the sidewalks would be plowed in the winter. Ms. Hall also asked if the management company performs criminal background checks and how would they keep people from moving in with other tenants. Vic Ouellette, stated a lot of people are concerned about how one would enforce someone who is simply visiting as opposed to someone living there. Tammy LaBouef, County Commissioner District 1 and resident of 333 East Felshaw Avenue, asked what is the final number of parking spaces being proposed and what is the density being proposed.

All questions were addressed by Peter Jobson, project developer and Joseph Duff, City Manager.

Motion by Mankowski, supported by Campbell, to approve a request by Excell – Deal 20 LDHA LP for a Land Area Variance at 403 West Mitchell Street/132 North Indiana Avenue, C-2, Central Commercial District. The variance would permit a total of 1,715 square feet of land area per unit, or of 82,320 square feet of land area for the 48 dwelling unit development.

Ayes: Unanimous. Motion carried.

Motion by Wishart, supported by Duczkowski, to approve a request by Excell – Deal 20 LDHA LP for a Parking Variance at 403 West Mitchell Street/132 North Indiana Avenue, C-2, Central Commercial District. The Variance would allow the applicant to provide a total of 84 parking spaces, as recommended by the Otsego County Fire Chief, as opposed to the required 96 parking spaces.

Ayes: Unanimous. Motion carried.

Motion by Mankowski, supported by Campbell, to award the bid for Property and Liability Insurance to Municipal Underwriters of Michigan at a bid price of \$50,272 for the period of October 15, 2014 to October 14, 2015.

Ayes: Unanimous. Motion carried.

Motion by Sharrard, supported by Campbell, to award the bid for Property and Liability Insurance to Municipal Underwriters of Michigan at a guaranteed price of \$50,272 annually for a period of two years beginning October 15, 2014, unless loss ratios are in excess of 18% during the first year of coverage and/or in excess of 24% during the second year of coverage are experienced.

Ayes: Unanimous. Motion carried.

Motion by Wishart, supported by Campbell, to approve the Mayor’s appointment of Robert McNamara, Clayton Dale Church, Jeni Burns, Kevin Reynolds and Stacey Shafto to the DDA.

Ayes: Unanimous. Motion carried.

Motion by Campbell, supported by Sharrard, to approve for payment the following expenditures:

87-A DISTRICT COURT	LEIN FEE	437.50
87-A DISTRICT COURT	LEIN FEE	468.60
ADVANCE ELECTRIC INC.	PARK/CITY HALL PARTS AND MAINTENANCE	1,191.60
ALPINE WEB	WEBSITE HOSTING	105.00
APPLIED INDUSTRIAL TECHNOLOGIES	MOTOR POOL PARTS	4,184.91
ARROW UNIFORM RENTAL	DPW BUILDING SUPPLIES/MECHANIC UNIFORM	1,108.47
AT&T	CITY HALL TELEPHONE EXPENSE	91.10
BRONCO OIL	DPW	199.75
C2AE	2014 STREET PROJECT	21,550.09
C2AE	RENAISSANCE/WWT GROUND WATER DIS PERMIT	1,940.09
C2AE	MEIJER LIFT STATION	276.87
CAPITOL TIRE	DPW	498.04
CARRIER & GABLE	MOTOR POOL PARTS	421.17

CENTURY LINK	TELEPHONE EXPENSE - VARIOUS	16.21
CHARTER COMMUNICATIONS	CITY HALL UTILITIES	0.94
CITY OF GAYLORD	DOUMAS PARK	33.90
CITY OF GAYLORD	GATEWAY TO GAYLORD	7.85
CITY OF GAYLORD	GATEWAY TO GAYLORD	7.85
CITY OF GAYLORD	GATEWAY TO GAYLORD	7.85
CITY OF GAYLORD	CLAUDE SHANNON PARK	138.60
CITY OF GAYLORD	EDELWEISS VILLAGE PKWY	253.24
CITY OF GAYLORD	INDUSTRIAL PARK	258.88
CITY OF GAYLORD	MILBOCKER ROAD	292.87
CITY OF GAYLORD	FREEL PARK	33.90
CITY OF GAYLORD	CITY HALL	188.95
CITY OF GAYLORD	HALE PARK	140.28
CITY OF GAYLORD	FAIRVIEW CEMETERY	921.69
CITY OF GAYLORD	DPW	53.60
CITY OF GAYLORD	INDUSTRIAL PARK ENTRANCE	263.08
CNH CAPITAL	MOTOR POOL PARTS	2,701.25
COMPASS MINERALS	ROAD SALT	16,670.18
COMPASS MINERALS	ROAD SALT	23,221.80
CONSUMERS ENERGY	STREETLIGHTS	4,529.95
CONSUMERS ENERGY	TRAFFIC LIGHTS	1,522.59
CONSUMERS ENERGY	STREETLIGHTS	4,515.16
CONSUMERS ENERGY	PAVILION	22.60
CONSUMERS ENERGY	185 S CENTER STREETLIGHTS	319.77
CONSUMERS ENERGY	126 W MAIN STREETLIGHTS	547.92
CONSUMERS ENERGY	100 S WISCONSIN STREETLIGHTS	364.38
CONSUMERS ENERGY	113 N WISCONSIN STREETLIGHTS	139.65
CONSUMERS ENERGY	WWT PLANT	12,980.54
CONSUMERS ENERGY	MILBOCKER ROAD LIFT STATION	76.99
CONSUMERS ENERGY	DICKERSON ROAD WELL	1,367.50
CONSUMERS ENERGY	108 COMMERCE BLVD	126.24
CONSUMERS ENERGY	1599 E COMMERCE BLVD	371.11
CONSUMERS ENERGY	DICKERSON ROAD LIFT STATION	41.31
REBECCA CURTIS	CITY HALL	675.00
WAYNE DAVIS	REIMBURSE FOR EXPENSES - MRWA CONFERENCE	22.24
DELAGE LANDEN	COPY MACHINE LEASE, POLICE DEPT	175.57
DELAGE LANDEN	COPY MACHINE LEASE, CITY HALL	634.08
DELAGE LANDEN	COPY MACHINE LEASE, FEES	92.66
DORNBOS SIGN	DPW	998.05
DTE ENERGY	WWT PLANT	34.00
DTE ENERGY	WWT PLANT	34.00
DTE ENERGY	MCVANNEL LIFT STATION	37.69
DTE ENERGY	N OHIO WELL	35.59

DTE ENERGY	MEIJER LIFT STATION	37.69
DTE ENERGY	CITY HALL UTILITIES	155.39
DTE ENERGY	DPW	49.01
DTE ENERGY	S CENTER WATER DEPT BUILDING	34.00
DTE ENERGY	WWT PLANT	34.00
DTE ENERGY	DPW	39.34
DTE ENERGY	PAVILION	38.77
DUNN'S OFFICE SUPPLY & MACHINE	CITY OFFICE/CITY HALL/POLICE DEPT/DPW	916.67
EARTHWORKS ENTERPRISES INC	ROAD GRAVEL	1,016.66
EARTHWORKS ENTERPRISES INC	ROAD SAND	920.00
EARTHWORKS ENTERPRISES INC	SCREEN PLANT	1,625.00
EASYPERMIT POSTAGE	POSTAGE, CITY HALL	599.12
EJ USA INC	WATER DEPT SUPPLIES	262.60
ELHORN ENGINEERING COMPANY	WATER DEPT SUPPLIES	3,851.80
ELLSWORTH FARMERS EXCHANGE	PARK SUPPLIES/ELK FEED/ELK PASTURE	890.30
FIRST MERIT	LOAN PAYMENT, NORTH CENTER AVENUE	19,560.00
FIRST NATIONAL BANK OMAHA	WWT/DPW/CITY MGR	375.16
FIRST NATIONAL BANK OMAHA	OFFICE SUPPLIES/TREASURER/MOTOR POOL	1,661.36
FISHER SCIENTIFIC	WWT SUPPLIES	557.68
FOSTER SWIFT	TRIBUNAL LEGAL FEES	616.45
FRONTIER	CITY HALL	438.47
FRONTIER	RACCOON TRAIL LIFT STATION	58.21
FRONTIER	DPW	73.34
FRONTIER	OTSEGO CLUB LIFT STATION	36.46
FRONTIER	WWT PLANT	189.56
FRONTIER	DICKERSON ROAD LIFT STATION	39.62
GILL-ROY'S COMPLETE HARDWARE	WATER/WWT/MOTOR POOL SUPPLIES	211.30
GFS	CITY HALL SUPPLIES	355.12
GINOP SALES	DPW SUPPLIES	363.18
GOURDIE FRASER	SITE PLAN OMH HOSPITAL	1,187.50
GOURDIE FRASER	NORTHWIND APARTMENTS	997.50
GREAT LAKES ENERGY	LIFT STATIONS/STREET LIGHTS/TRAFFIC SIGNAL	1,503.70
GREAT LAKES PIPE	DPW	639.51
HAGGARDS	CITY HALL	1,059.50
HAMMERSMITH	DPW	151.95
HOME DEPOT	CEMETERY/WWT/DDA	776.22
I-2000	DPW/WWT INTERNET EXPENSE	59.90
INDUSTRIAL MARKETING	MOTOR POOL PARTS	293.57
INTEGRATED CONTROLS	WATER DEPT MAINTENANCE	397.01
INTEGRATED CONTROLS	WWT LIFT STATION MAINTENANCE	198.87
J&N INC	MEIJER LIFT STATION	10,970.00
JACK DOHENY COMPANY	MOTOR POOL SUPPLIES	537.15
JIM'S ALPINE AUTO	MOTOR POOL SUPPLIES	157.57

JOHN DEERE FINANCIAL	LOADER LEASE PAYMENT	2,552.28
JOHNSON OIL	MOTOR POOL	7,795.43
JOHNSON OIL	GPD	3,589.68
KENNEDY INDUSTRIES	WATER DEPT SUPPLIES	149.36
KIRKPATRICK & DUBOIS PLC	LEGAL FEES	3,286.00
KROHNE	WWT SUPPLIES	2,040.10
LAPPAN'S	DPW	2,230.79
LEE'S ALPINE FENCE	DPW	769.73
LOWE'S	DPW	47.16
MARCOR TECHNOLOGIES	COMPUTER MAINTENANCE/COMPUTER PURCHASE	9,516.00
MEEKHOF TIRE	MOTOR POOL	649.88
MEYER ACE HARDWARE	DDA/DPW	395.70
MICHIGAN PIPE AND VALVE	WATER DEPT SUPPLIES	1,476.25
MICHIGAN PIPE AND VALVE	WATER DEPT SUPPLIES	183.00
MICHIGAN POLICE	POLICE DEPT FIREARMS	546.00
MICHIGAN WATER ENVIRONMENT ASSOC	MEMBERSHIP - WWT	62.00
MISS DIG	PROCESSING FEE	680.00
NORTH WEST HYDROLICS	MOTOR POOL PARTS	493.81
NORTHWEST HYDRAULICS & ENGRG	MOTOR POOL PARTS	402.88
NORTHERN MICHIGAN REVIEW	PUBLISHING	210.63
NSI LAB	WATER DEPT	244.00
ODS THE DOOR SPECIALISTS	DPW GARAGE	91.00
OMH	PHYSICAL/RICHARD MANUSZAK	120.00
OTSEGO COUNTY ECONOMIC ALLIANCE	ANNUAL CONTRIBUTION	10,000.00
OTSEGO COUNTY FIRE BOARD	CONTRACTUAL SERVICES	61,325.00
OTSEGO COUNTY HISTORICAL SOCIETY	ANNUAL DONATION	500.00
OTSEGO COUNTY TREASURER	CHARGEBACKS	1,767.61
PAK MAIL CENTER	WATER DEPT MAILINGS	97.39
PANDO LEATHER CRAFT	POLICE UNIFORM	19.99
PATRIOT STEEL & FABRICATION	MOTOR POOL SUPPLIES	7,092.10
PEERLESS MIDWEST	WELL MAINTENANCE	1,020.00
PITNEY BOWES	LEASE, POSTAGE MACHINE	422.34
POWER PLAN	MOTOR POOL	285.02
PRO SOURCE RENT/ALL	STREETLIGHT MAINTENANCE	106.00
REHMANN ROBSON	AUDIT FEES	7,000.00
REHMANN ROBSON	AUDIT FEES	12,500.00
REITH RILEY	ROADWAY MATERIAL	648.44
RTI LABORATORIES	MONITOR WELL TESTING	1,492.40
SIX K'S LAWN SERVICE	ELK CARE	300.00
SLC METER	WATER DEPT SUPPLIES	1,898.59
SLC METER	WATER DEPT SUPPLIES	269.95

SLC METER	WATER DEPT SUPPLIES	1,427.21
SLC METER	WATER DEPT SUPPLIES	2,556.32
SLC METER	WATER DEPT SUPPLIES	171.66
SPARTAN SEWER & SEPTIC	ASPEN PARK	160.00
SQUEAKY CLEAN	CITY HALL MAINTENANCE	45.00
STANDARD ELECTRIC	WWT MAINTENANCE	106.95
STATE OF MICHIGAN - MDEQ	WATER TESTING	1,735.00
SUPERIOR PLAY	DPW	593.46
TOKAY SOFTWARE	SOFTWARE ANNUAL SUPPORT	590.00
TRAVIS HEWITT	MMTA TRAINING	176.00
TRAVIS HEWITT	HALL CLEANING	225.00
UCMAN	CITY HALL INTERNET SERVICE	59.95
VALLEY TRUCK PARTS	MOTOR POOL PARTS	431.26
WASH-N-GO MANAGEMENT INC	MOTOR POOL MAINTENANCE	40.00
WILBER AUTOMOTIVE SUPPLY INC.	MOTOR POOL PARTS AND SUPPLIES	545.71
WINDEMULLER	WATER TOWER MAINTENANCE	492.20
WINDEMULLER	WWT MAINTENANCE	495.00
WODER CONSTRUCTION	WATER SUPPLIES	2,000.00
		<b>\$317,414.14</b>

Ayes: Unanimous. Motion carried.

Motion to adjourn.

Meeting adjourned at 8:04 p.m.

Rebecca Curtis, City Clerk

John Jenkins, Mayor