

November 11, 2013

Mayor Jenkins opened the regular meeting of the Gaylord City Council with prayer by Council Member Wishart at 7:00 p.m. on Monday, November 11, 2013, in the City Council Chambers, located in the Gaylord City Hall, 305 East Main Street, Gaylord, Michigan. The Pledge of Allegiance followed the invocation.

Members Present: Campbell, Duczkowski, Jenkins, Johnson, Mankowski, Sharrard and Wishart.
Members Absent: None.

Motion by Mankowski, supported by Duczkowski, to dispense with the reading of the minutes of the previous meeting and to accept them as presented.

Ayes: Unanimous. Motion carried.

Motion by Mankowski, supported by Wishart, to accept the proposal of the Rehmann Group for audit services for fiscal years ending 2014 through 2018. Proposal for 2014 is \$31,000 and \$32,500 for subsequent years.

Ayes: Campbell, Mankowski and Wishart.
Nays: Duczkowski, Jenkins, Johnson and Sharrard. Motion failed.

Motion by Duczkowski, supported by Campbell, to accept the proposal of the Rehmann Group for audit services for fiscal years ending 2014 through 2016. Proposal for 2014 is \$31,000 and \$32,500 for subsequent years.

Ayes: Campbell, Duczkowski, Jenkins, Johnson and Sharrard.
Nays: Mankowski and Wishart. Motion carried.

Motion by Wishart, supported by Campbell, to accept the recommendation of the Personnel Committee and approve revisions to the employment agreement of the City Manager.

Ayes: Unanimous. Motion carried.

Mr. Larry Fox, representing C2AE, appeared before City Council to present a proposal for engineering services related to the submission of an application for grant proceeds through the MDEQ Stormwater, Asset Management and Wastewater (SAW) Program. Mr. Fox further explained the grant program and estimated costs and projects which are being proposed to be undertaken if the grant is awarded. Total grant application request is \$821,542 with a City match of \$87,207. City Manager Joseph Duff reported that the proposal submitted to City Council for engineering services would be revised by deleting Item "G" on page 10 of the proposal.

Mr. Jim Flint, 217 East Sheldon Street, asked what televising lines meant. Mr. Flint also questioned the aerial and topographical mapping in the grant proposal and asked if this information was already available on line.

Ms. Tammy LaBouef, 333 Felshaw Street, asked if the City Attorney had reviewed the SAW grant authorizing resolution.

Motion by Mankowski, supported by Sharrard, to accept a proposal from C2AE for engineering services related to the SAW application for grant funds under the MEDQ Stormwater, Asset Management and Wastewater Program. The proposal in the amount of \$492,656 is accepted as revised, deletion of provision "G" on page 10 of the proposal, and is effective only if the SAW Grant is awarded to the City. It is noted that the proposal for engineering services includes numerous services that will be competitively bid and funded through the engineering service contract.

Ayes: Campbell, Duczkowski, Jenkins, Mankowski, Sharrard and Wishart.

Nays: Johnson. Motion carried.

Motion by Mankowski, supported by Duczkowski, WHEREAS, Part 52 (strategic water quality initiatives) of the Natural Resources and, Environmental Protection Act, 1994 PA 451, as amended ("Part 52"), provides at MCL 324.5204e that the Michigan Finance Authority (the "MFA") in consultation with the Michigan Department of Environmental Quality (the "DEQ") shall establish a strategic water quality initiatives grant program; and, WHEREAS, in accordance with the provisions of 2012 PA 511, which provides grants to municipalities for sewage collection and treatment systems or storm water or nonpoint source pollution control; and, WHEREAS, in accordance with the provisions of 1985 PA 227, as amended, Part 52, and other applicable provisions of law, the MFA, the DEQ, and the Municipality that is a grant recipient shall enter into a grant agreement (the "SAW Grant Agreement") that requires the Municipality to repay the grant under certain conditions as set forth in MCL 324.5204e, as amended; and, WHEREAS, the Municipality does hereby determine it necessary to establish an asset management plan. WHEREAS, it is the determination of the Municipality that at this time, a grant in the aggregate principal amount not to exceed \$850,000 ("Grant") be requested from the MFA and the DEQ to pay for the above-mentioned undertaking(s); and WHEREAS, the Municipality shall obtain this Grant by entering into the SAW Grant Agreement with the MFA and the DEQ.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. City Manager, a position currently held by Joseph Duff, is designated as the Authorized Representative for purposes of the SAW Grant Agreement.
2. The proposed form of the SAW Grant Agreement between the Municipality, the MFA and DEQ is hereby approved and the Authorized Representative is authorized and directed to execute the SAW Grant Agreement with such revisions as are permitted by law and agreed to by the Authorized Representative.
3. The Municipality shall repay the Grant, within 90 days of being informed to do so, with interest at a rate not to exceed 8 percent per year, to the Authority if the Municipality is unable to, or decides not to, proceed with constructing the project or implementing the asset management program for which the funding is provided within 3 years of the Grant award.
4. The Grant, if repayable, shall be a first budget obligation of the Municipality, and the Municipality is required, if necessary, to levy ad valorem taxes on all taxable property in the

- Municipality for the payment thereof, subject to applicable constitutional, statutory and Municipality tax rate limitations.
5. The Municipality shall not invest, reinvest or accumulate any moneys deemed to be Grant funds, nor shall it use Grant funds for the general local government administration activities or activities performed by municipal employees that are unrelated to the project.
 6. The Authorized Representative is hereby jointly or severally authorized to take any actions necessary to comply with the requirements of the MFA and the DEQ in connection with the issuance of the Grant. The Authorized Representative is hereby jointly or severally authorized to execute and deliver such other contracts, certificates, documents, instruments, applications and other papers as may be required by the MFA or the DEQ or as may be otherwise necessary to effect the approval and delivery of the Grant.
 7. The Municipality acknowledges that the SAW Grant Agreement is a contract between the Municipality, the MFA and the DEQ.
 8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

Ayes: Campbell, Duczkowski, Jenkins, Mankowski, Sharrard and Wishart.

Nays: Johnson. Resolution declared adopted.

Motion by Johnson, supported by Wishart, to award the bid for the Aspen Park Lift Station Rehabilitation Project to Team Elmer's of Gaylord. Elmer's bid of \$112,500 was the lowest received.

Ayes: Unanimous. Motion carried.

Motion by Johnson, supported by Sharrard, to approve a request by the Salvation Army for a Charitable Solicitation Permit for their annual "Bell Ringing Campaign" from November 15 through December 28, 2013.

Ayes: Unanimous. Motion carried.

Motion by Campbell, supported by Duczkowski, to approve for payment the following expenditures:

ADVANCE ELECTRIC INC	WWT SUPPLIES/PARTS	36.70
ADVANCE ELECTRIC INC	WWT SUPPLIES/PARTS	27.65
ADVANCE ELECTRIC INC	MOTOR POOL PARTS	8.59
ADVANCE ELECTRIC INC	WWT SUPPLIES/PARTS	3.56
ADVANCE ELECTRIC INC	PARK SUPPLIES	232.98
ADVANCE ELECTRIC INC	PARK SUPPLIES	232.98
ADVANCE ELECTRIC INC	PARK SUPPLIES	265.89
ADVANCE ELECTRIC INC	STREETLIGHT PARTS	136.15
ADVANCE ELECTRIC INC	WWT SUPPLIES/PARTS	75.74
ADVANCE ELECTRIC INC	DDA MAINTENANCE SUPPLIES	30.40
AIRGAS USA	MOTOR POOL SUPPLIES	104.53
AIS CONSTRUCTION EQUIPMENT	MOTOR POOL PARTS	1,161.85
AMERICAN WASTE	CITY HALL SANITATION SERVICE	81.00
AMERICAN WASTE	DPW SANITATION SERVICES	494.62

ARROW UNIFORM RENTAL	DPW SUPPLIES	55.87
ARROW UNIFORM RENTAL	DPW SUPPLIES	504.75
BADGER METER INC.	METER READING REPAIR PARTS	32.56
BELLROC TIRE SERVICES	MOTOR POOL MAINTENANCE	195.95
BS&A	ANNUAL SOFTWARE SUPPORT	2,715.00
C2AE	RANDOM LANE SIDEWALK	1,138.96
C2AE	OTSEGO COUNTY ABSTRACT SEWER LINE	1,277.23
C2AE	ASPEN PARK LIFT STATION	7,600.00
C2AE	SOUTH WISCONSIN PROJECT	1,711.69
C2AE	MANKOWSKI ROAD	15,917.09
RANCE CHARBONEAU	REIMBURSEMENT - EXPENSES TO MUSKEGON	40.00
CHARTER COMMUNICATIONS	CABLE - CITY HALL	43.33
CONSUMERS ENERGY	126 W MAIN STREETLIGHTS	485.97
CONSUMERS ENERGY	100 S WISCONSIN STREETLIGHTS	290.28
CONSUMERS ENERGY	120 N OAK STREETLIGHTS	90.30
CONSUMERS ENERGY	TRAFFIC LIGHTS	1,427.52
CONSUMERS ENERGY	FREEL PARK	55.27
CONSUMERS ENERGY	WWT PLANT	10,006.85
CONSUMERS ENERGY	DICKERSON ROAD LIFT STATION	59.55
CONSUMERS ENERGY	MILBOCKER ROAD LIFT STATION	74.03
CONSUMERS ENERGY	EDELWEISS VILLAGE PARKWAY	194.83
CONSUMERS ENERGY	ASPEN PARK	220.32
CONSUMERS ENERGY	CITY HALL	1,038.51
CONSUMERS ENERGY	COMMERCE BLVD LIFT STATION	45.18
CONSUMERS ENERGY	DICKERSON ROAD WELL	1,065.68
CONSUMERS ENERGY	IDC PARK ENTRANCE	47.49
CONSUMERS ENERGY	FAIRVIEW RD WATER TOWER	37.17
CONSUMERS ENERGY	N OHIO WELL	1,442.75
CONSUMERS ENERGY	FAIRVIEW CEMETERY	25.22
CONSUMERS ENERGY	DOUMAS PARK	23.38
CONSUMERS ENERGY	WISCONSIN WATER TOWER	23.24
CONSUMERS ENERGY	113 N WISCONSIN STREETLIGHTS	134.31
CONSUMERS ENERGY	HALE PARK	19.67
CROSSROADS INDUSTRIES	SHRED DOCUMENTS	3.90
CROSSROADS INDUSTRIES	CHRONICLE - MAILING	582.38
CUMMINS BRIDGEWAY	LIFT STATION MAINTENANCE	347.38
CUMMINS BRIDGEWAY	LIFT STATION MAINTENANCE	337.52
CUMMINS BRIDGEWAY	MOTOR POOL MAINTENANCE	2,190.00
REBECCA CURTIS	CITY HALL - MAINTENANCE	900.00
DELAGE LANDEN	CITY OFFICE COPIER LEASE	7.82
DELAGE LANDEN	CITY POLICE COPIER LEASE	24.89
DTE ENERGY	N OHIO WELL	47.27
DTE ENERGY	CITY HALL	275.70

DTE ENERGY	DPW	86.06
DTE ENERGY	WWT PLANT	29.24
DTE ENERGY	MCVANNEL ROAD LIFT STATION	30.75
DTE ENERGY	WWT PLANT	26.87
DTE ENERGY	WWT PLANT	26.87
DTE ENERGY	MEIJER DRIVE LIFT STATION	29.24
DTE ENERGY	WWT PLANT	26.87
DTE ENERGY	S CENTER WATER BUILDING	32.27
DUNN'S BUSINESS SOLUTIONS	OFFICE/BUILDING SUPPLIES	916.97
EARTHWORKS ENTERPRISES INC	ROAD SAND	1,000.00
EASYPERMIT POSTAGE	POSTAGE	681.48
ELHORN ENGINEERING COMPANY	WATER SUPPLIES	151.00
FIRST NATIONAL BANK OMAHA	MML/POLICE DEPT/GAYLORD CAR	264.18
FIRST NATIONAL BANK OMAHA	POLICE DEPT/TWP ASSOC/CITY	
FIRST NATIONAL BANK OMAHA	MGR/DDA/WWT	482.12
FOSTER SWIFT	LEGAL FEES	440.86
FRONTIER	DICKERSON ROAD LIFT STATION	37.92
FRONTIER	WWT PLANT	193.57
FRONTIER	OTSEGO CLUB LIFT STATION	30.27
FRONTIER	CITY HALL ELEVATOR	57.83
FRONTIER	CITY HALL	427.11
FRONTIER	MCVANNEL ROAD LIFT STATION	37.87
FRONTIER	MEIJER DRIVE LIFT STATION	36.73
FRONTIER	OROURKE LIFT STATION	48.05
FRONTIER	DPW	75.31
GAYLORD FORD LINCOLN MERCURY	MOTOR POOL MAINTENANCE	1,202.56
GBS INC	ELECTION SUPPLIES	414.05
GORDON FOOD SERVICE	CITY OFFICE SUPPLIES	40.43
GORDON FOOD SERVICE	DPW SUPPLIES	208.02
GOURDIE - FRASER INC	SITE PLAN REVIEW	680.00
GILL-ROY'S HARDWARE	WWT/MOTOR POOL/PARKS/WATER	602.28
GINOP SALES INC.	MOTOR POOL PARTS	303.83
GRAND TRAVERSE RUBBER SUPPLY	WWT PARTS	68.37
GRAND TRAVERSE RUBBER SUPPLY	WWT PARTS	9.32
GRAND TRAVERSE RUBBER SUPPLY	MOTOR POOL PARTS	53.76
GRAND TRAVERSE RUBBER SUPPLY	WWT PARTS	89.66
GREAT LAKES ENERGY	LIFT STATIONS, TRAFFIC & STREET LIGHTS	1,551.24
GREAT LAKES PIPE & SUPPLY	WWT PARTS AND SUPPLIES	524.82
H2O TOWERS LLC	WATER TOWER MAINTENANCE	59.90
ICMA	MEMBERSHIP - DUFF	789.07
INDEPENDENCE TIRE AND AUTO REPAIR	MOTOR POOL MAINTENANCE	195.00
INDEPENDENCE TIRE AND AUTO REPAIR	MOTOR POOL MAINTENANCE	60.00
INTEGRATED CONTROLS INC.	LIFT STATION MAINTENANCE	16,933.89

JIM WERNIG INC	MOTOR POOL MAINTENANCE	764.24
JIM'S ALPINE AUTO	MOTOR POOL PARTS	155.07
KIRKPATRICK & DUBOIS	LEGAL FEES	2,016.00
LAWSON PRODUCTS	MOTOR POOL SUPPLIES	510.76
LIFELOC TECHNOLOGIES	PBT	33.00
LOWES	CEMETERY/WWT/PARKS/MOTOR POOL	161.87
MARCOR TECHNOLOGIES	INTERNET EXPENSE	50.00
MAURER'S TEXTILE RENTAL	CITY HALL MATS	683.34
MAURER'S TEXTILE RENTAL	CITY HALL MATS	109.26
MCLEOD'S WINDOW CLEANING	CITY HALL MAINTENANCE	545.00
MEYER ACE HARDWARE	DDA MAINTENANCE/MOTOR POOL/WWT	102.16
MICHIGAN LOCAL GOVERNMENT MGT	DUFF - ANNUAL MEMBERSHIP	110.00
MICHIGAN MUNICIPAL LEAGUE	CDL CONSORTIUM DRIVERS FEE	910.00
MICHIGAN POLICE EQUIPMENT	WEAPON EXPENSE	308.00
MISTER T'S GLASS	MOTOR POOL MAINTENANCE	605.60
MUNICIPAL SUPPLY CO	UTILITY BILLING SOFTWARE UPGRADE	5,760.00
NORTHERN ENERGY INC	MOTOR POOL FUEL	948.05
NORTHERN MICHIGAN REVIEW	PUBLISHING	253.13
ODS THE DOOR SPECIALISTS	DPW BUILDING MAINTENANCE	1,185.00
ODS THE DOOR SPECIALISTS	CITY HALL MAINTENANCE	1,167.00
OTSEGO COUNTY	WORK CAMP	220.00
OTSEGO COUNTY FIRE DEPT	FIRE CONTRACT, 2ND PAYMENT	31,350.00
OTSEGO COUNTY HISTORICAL SOCIETY	ANNUAL REQUEST FOR CONTRIBUTION	500.00
OTSEGO COUNTY ROAD COMMISSION	MCCOY/MILBOCKER ROAD	41,690.00
OMH MEDICAL GROUP	SKOWRONSKI CDL EXAM	77.00
SCIENTIFIC BRAKE AND EQUIPMENT	MOTOR POOL PARTS	73.74
SHERWIN - WILLIAMS	WWT SUPPLIES	66.99
SIX K'S LAWN SERVICE	ELK CARE	245.00
SPARTAN SEWER AND SEPTIC	ASPEN PARK	160.00
STANDARD ELECTRIC COMPANY	MOTOR POOL PARTS	11.60
STATE CHEMICAL	WWT SUPPLIES	150.81
STATE OF MICHIGAN - MDEQ	PUBLIC WATER SUPPLY ANNUAL FEE	1,224.94
STATE OF MICHIGAN - MDNR	ELK HERD - RENEWAL	750.00
STATE OF MICHIGAN - MDOT	TRAFFIC SIGNAL MAINTENANCE	296.91
THRIFTY PRINT	CITY CHRONICLE	335.00
TOKAY SOFTWARE	WATER DEPT - SOFTWARE ANNUAL SUPPORT	590.00
TRUCK & TRAILER SPECIALTIES	MOTOR POOL PARTS	4,434.60
UC MAN	CITY HALL - INTERNET SERVICE	59.95
UPPER LAKES TIRE	MOTOR POOL MAINTENANCE	743.72
UPPER LAKES TIRE	MOTOR POOL PARTS	6.38
USA BLUEBOOK	WWT PLANT SUPPLIES	149.01
USA BLUEBOOK	WWT PLANT SUPPLIES	77.46
USA BLUEBOOK	WWT PLANT SUPPLIES	298.35

WADE-TRIM	WATER DEPT OVERSIGHT	960.00
WADE-TRIM	METER READING	888.00
WILBER AUTOMOTIVE	MOTOR POOL SUPPLIES & PARTS	448.21
WILLBEE READY MIX	SIDEWALK MAINTENANCE	160.00
WINDEMULLER	WWT MAINTENANCE	1,260.00
WINDEMULLER	WWT MAINTENANCE	670.57

	TOTAL	\$188,880.81

Ayes: Unanimous. Motion carried.

Motion to adjourn.

Meeting adjourned at 8:03 p.m.

Rebecca Curtis, City Clerk

John Jenkins, Mayor