

Regular Meeting of the Gaylord Downtown Development Authority, June 2, 2015

Chairman McNamara called the meeting to order at 7:34

Members Present: Burns, Church, Edwards, Hofweber, Jenkins, McNamara, Reynolds, Shafto, Sevenski, Thompson

Members Absent: Burt

Motion by Reynolds, support by Hofweber, to approve minutes as written from the May 5, 2015 regular meeting.

Ayes: Unanimous

Correspondence:

The board had no objections to the letter Edwards would like to submit to the newspaper regarding the board's role in the Streetscape Project

Historical Society request: City Manager, Joe Duff, reported the City is a member of the Society and their membership covers the DDA as well

Thank you to Duff for writing the letter to Home Depot thanking them for their generous donation of the fence Claude Shannon Park.

Finance Committee: Reynolds reported we were on track to finish the year in the black. Duff confirmed the debt the DDA owed the City is completely paid off.

Personnel Committee: No Report

Marketing Committee: No Report

Farmer's Market Report: Special Events/Market Manager, Jamie Korona, reported the Farmer's Market is off and running. There are more vendors than any previous year. Friday night concerts start June 19th. The antique market is next weekend. Thompson requested and Duff confirmed that a written policy is being developed for cash management of cash collected by the Farmer's Market.

City Manager Report:

Duff reported a variance was granted for the property located at 101 East Mitchell. The Big Ticket will be held June 24th – 27th.

There will be a special assessment for police and fire. Chief McVannel reported an increase in arrests and complaints since last year.

DPW: Ed Tholl reported the flower baskets would go up next week as well as the flowers in the openings where the trees were removed.

Streetscape: Economic Alliance Executive Director, Lisa McComb, reported the Downtown Proud Ballot Committee has been organized to promote a yes vote for the Streetscape.

Façade Project: McComb reported applications for the project total approximately \$800,000.

Motion by Hofweber to approve grant request application submittal to MEDC. Support: Sevenski Ayes: Unanimous.

New City Staff member: Treasurer, Travis Hewitt, introduced Kim Awrey, who will be assuming some of Becky Curtis's responsibilities.

Sign-up for attendance at City Council meetings: August 10 – open, September 15 – Shafto, October 12 - Burns, November 9 – Sevenski, December 14 - McNamara

Payment of bills: Motion to approve bills as presented: Reynolds Support: Thompson. Ayes: Unanimous.

May		From	Description	Amount
5/1/15		Alpine Web	Domain renewal	\$20.00

Next meeting July 7, 2015 7:30 am Council Chambers

Meeting adjourned 8:19am

Respectfully submitted,
Candi Edwards, Secretary

