

January 27, 2014

Mayor Jenkins opened the regular meeting of the Gaylord City Council with prayer by Council Member Sharrard at 7:00 p.m. on Monday, January 27, 2014, in the City Council Chambers, located in the Gaylord City Hall, 305 East Main Street, Gaylord, Michigan. The Pledge of Allegiance followed the invocation.

Members Present: Campbell, Duczkowski, Jenkins, Johnson, Mankowski, Sharrard and Wishart.

Members Absent: None.

Motion by Campbell, supported by Sharrard, to dispense with the reading of the minutes of the previous meeting and to accept them as presented.

Ayes: Unanimous. Motion carried.

Mayor Jenkins opened the public hearing at 7:02 p.m. to receive public comment regarding the closeout of the 2011 and 2013 Community Development Block Grant funded DDA Façade Improvement projects, CDBG No. MSC 210056-CDF and 212003-CDF to improve the facades of eight and six building respectively in the downtown business district. City Manager Duff described the scope of each of the projects, the source and amount of funds expended. Councilman Johnson thanked the Economic Alliance for managing the façade projects. Duff reiterated the complexities of the work and importance of the job the Alliance does for the City. Councilman Sharrard questioned why the architect fees for both the 2011 and 2013 projects were the same despite different number of buildings. Ratcliffe indicated that had checked the numbers, but had no idea as to why.

County Commissioner LaBouef asked if all of the building owners had paid their match. Duff indicated that one owner had not complied with the terms of the grant, that a tax lien had been placed on his property as allowed by an agreement, that the funds spent would be collected in June from the County Delinquent Tax Revolving Fund, and that the State and DDA would be reimbursed for their expenses.

Councilman Wishart asked how many buildings are being looked at for another round of façade improvements. Ratcliffe indicated that there are eight buildings being submitted for preliminary review.

Mayor Jenkins asked if any of those submitted were questionable. Ratcliffe described the locations of each building and indicated that they are all good projects that will have a positive impact on the downtown.

Councilman Wishart asked for clarification on the extent of one of the proposed project buildings (118-120 North Otsego Ave.). Ratcliffe indicated that it does not go all the way to the alley as that would include another building owned by someone else.

No other questions or comments were received regarding the project.

Mayor Jenkins closed the public hearing at 7:00 p.m.

Motion by Wishart, supported by Duczkowski, to approve revisions to the By-Laws of the DDA, as presented. Approval is contingent with the understanding that City Council will receive an application

from those individuals seeking to be appointed to the Board before City Council makes the appointments.

Ayes: Unanimous. Motion carried.

Motion by Mankowski, supported by Campbell, Whereas, upon the effective date of January 28, 2014 DDA Executive Director Justin Burchett, City Treasurer Travis Hewitt, City Manager Joseph Duff and Acting Chairman of the DDA are the authorized signatories for all Downtown Development Authority savings, checking and investment account transactions, including authority to initiate cross-account electronic transfers and access to account information of the DDA only.

Ayes: Unanimous. Motion carried.

Jim Flint, 217 East Sheldon, questioned why would checks of the DDA be countersigned by a member of City Staff, as well as the financial liability of those who would be signatories.

Motion to adjourn.

Meeting adjourned at 7:41 p.m.

Rebecca Curtis, City Clerk

John Jenkins, Mayor