

July 14, 2014

Mayor Jenkins opened the regular meeting of the Gaylord City Council with prayer by Council Member Wishart at 7:00 p.m. on Monday, July 14, 2014, in the City Council Chambers, located in the Gaylord City Hall, 305 East Main Street, Gaylord, Michigan. The Pledge of Allegiance followed the invocation.

Members Present: Campbell, Duczkowski, Jenkins, Johnson, Mankowski, Sharrard and Wishart.
Members Absent: None.

Motion by Wishart, supported by Campbell, to dispense with the reading of the minutes of the meetings of June 23, 2014 and July 7, 2014, and to accept them as presented.

Ayes: Unanimous. Motion carried.

Motion by Campbell, supported by Duczkowski, to accept the second reading of an amendment to the City of Gaylord Fireworks Ordinance, 20.354, Section 4, Permitted Use of Consumer Fireworks. This amendment prohibits the discharge or use of consumer fireworks within the City of Gaylord between the hours of 1:00 a.m. and 8:00 a.m. on any day.

Ayes: Campbell, Duczkowski, Jenkins, Johnson, Sharrard and Wishart.
Nays: Mankowski. Resolution declared adopted.

Amendment becomes effective August 3, 2014.

Mr. Tony Radjenovich, Regional Manager for the Michigan Employees' Retirement System (MERS) was in attendance to address questions about the funding levels of the City's pension plan and how funding levels are calculated. Mr. Radjenovich also gave a brief overview on how funding levels could be increased. City Council directed the City Clerk and City Manager to provide information as to where increased contributions to the pension plans could be budgeted for.

Mr. Peter Jobson, representing Excel Realty, appeared before City Council to request a Payment in Lieu of Taxes (PILOT) for a proposed forty (40) unit and a twenty-seven (27) unit multiple family development, to be located on Gornick Avenue and South Otsego Avenue, respectively. After much discussion about the proposed location of the project, as well as the fact that the developments would be two (2) developments as opposed to one (1), City Council indicated that they would be opposed to approving a PILOT for the projects.

Mrs. Maureen Derenzy, Director of the Otsego County Library, gave a power point presentation that provided information relating to the 0.40 millage renewal proposal appearing on the August ballot as well information about services provided by the Library.

Mr. David Mackowiak, resident of the Little Village Apartment complex, located at 410 South Center Avenue, appeared before City Council to complain about an increase in monthly fees to residents for

utilities at the complex. City Council encouraged Mr. Mackowiak to meet with the Board of Directors and/or Otsego County Commission on Aging grievance office to discuss the situation.

Motion by Johnson, supported by Mankowski, **WHEREAS**, the current Charter of the City provides that the City Clerk and the City Treasurer shall be elected at large for terms of two years; and, **WHEREAS**, the City Council has determined that the electors of the City should determine whether the City Clerk and City Treasurer should be appointed by the City Council for indefinite terms the same as the City Manager and City Attorney and other important city positions and that this charter amendment question should be submitted to the electors at the election to be held on November 4, 2014.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The electors of the City be asked whether the City Charter should be amended to make the City Clerk and City Treasurer positions appointed positions, said appointments to be made by the City Council.
2. That the sections of the Charter to be amended are 10.401a. (to provide that the compensation of the City Clerk and City Treasurer shall be fixed by the City Council) 10.406a. (which currently makes the City Clerk an elected position); 10.407a. (which currently makes the City Treasurer an elected position).
3. The amendment is being proposed for the following reason(s): currently, the City Clerk and the City Treasurer are elected positions and there are no minimum job skills to assume this position; both the City Clerk and the City Treasurer are an integral part of city government with numerous legal and administrative duties and both are a component of a financial "checks and balances" system; it is in the best interest of the City that the City Council appoint the City Clerk and the City Treasurer giving due consideration to the qualifications and job skills of the person or persons to be appointed; and if the proposed Charter amendment is approved by the electors, the City Council will be authorized to select a City Clerk and City Treasurer who will assume those positions only when the Charter amendment becomes effective as provided in Michigan law.
4. This resolution supersedes any prior resolution regarding amending the Charter to make the City Clerk and City Treasurer appointed positions.
5. The proposed amendment to be submitted to the City's electors at the election to be held on November 4, 2014 consists of changes to Sections 10.401a., 10.406a., and 10.407a. as set forth herein:

In Section 10.401a. in the last sentence thereof, the offices of City Clerk and City Treasurer would be added so that Section 10.401a. shall read as follows:

ADMINISTRATIVE OFFICERS

The administrative officers of the City shall be the City Manager, City Attorney, Assessor, City Clerk, City Treasurer and Police Chief. The Council may not diminish the duties or responsibilities of the office of the City Manager. The City Manager, City Attorney, City Clerk and City Treasurer shall be appointed by the Council for indefinite terms and shall

be responsible to and serve at the pleasure of the Council and shall have their compensation fixed by the Council.

Section 10.406a. shall read as follows:

CITY CLERK: FUNCTION AND DUTIES

The City Clerk shall be appointed by a majority vote of the entire Council for an indefinite term. The City Clerk may be removed by a majority vote of the entire Council. The first appointed clerk shall be appointed by the Council after the term of the current City Clerk expires or upon a vacancy in that office, whichever first occurs. The City Clerk shall have the function and duties as hereinafter set forth.

Section 10.407a. shall read as follows:

CITY TREASURER: FUNCTION AND DUTIES

The City Treasurer shall be appointed by a majority vote of the entire Council for an indefinite term. The City Treasurer may be removed by a majority vote of the entire Council. The first appointed treasurer shall be appointed by the Council after the term of the current City Treasurer expires or upon a vacancy in that office, whichever first occurs. The City Treasurer shall have the function and duties as hereinafter set forth.

6. The ballot language for this proposed amendment shall be as follows:

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| <p style="text-align: center;">PROPOSED AMENDMENT TO THE CHARTER TO CHANGE THE OFFICES OF CITY CLERK AND CITY TREASURER TO APPOINTED OFFICES</p> <p>The Charter currently states that the City Clerk and City Treasurer are elected for a 2 (two) year term. The proposed amendment would require the City Council to appoint the City Treasurer and the City Clerk in the same manner as other appointed officials and to set the compensation for the Clerk and Treasurer.</p> <p>Shall Sections 10.401a, 10.406a. and 10.407a. of the City Charter be amended to provide for the appointment of the City Clerk and the City Treasurer?</p> <p>YES: _____</p> <p>NO: _____</p> <p>A "Yes" vote will be a vote in favor of the proposed amendment.</p> <p>A "No" vote will be a vote against the proposed amendment.</p> |
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Ayes: Unanimous. Motion carried.

Motion by Mankowski, supported by Sharrard, to reappoint Thomas Lemon and Joseph Duff to the Hospital Finance Authority for terms to expire June 30, 2017.

Ayes: Unanimous. Motion carried.

Motion by Duczkowski, supported by Campbell, to cast a vote for the slate of candidates, as presented, to serve as Trustees of the Michigan Municipal Workers' Compensation Fund.

Ayes: Unanimous. Motion carried.

Motion by Campbell, supported by Sharrard, to approve for payment the following expenditures:

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| ADVANCE ELECTRIC INC. | CITY HALL/DPW/CEMETERY/WWT | 1,215.05 |
| AIS CONSTRUCTION EQUIPMENT | MOTOR POOL PARTS | 297.00 |
| ALPINE WEB | WE SITE MAINTENANCE AND HOSTING | 123.00 |
| AMERICAN WASTE - ARROW | DISPOSAL - ABANDONED EQUIPMENT | 250.00 |
| AMERICAN WASTE - ARROW | SANITATION SERVICE CITY HALL | 81.00 |
| ARROW UNIFORM RENTAL | CITY HALL MATS | 2,185.79 |
| ARROW UNIFORM RENTAL | DPW SUPPLIES | 50.63 |
| ARROW UNIFORM RENTAL | DPW SUPPLIES/ALPENFEST SUPPLIES | 1,502.95 |
| AT&T | CITY HALL TELEPHONE EXPENSE | 168.63 |
| BAKER COLLEGE ONLINE | HEWITT, TRAVIS | 480.00 |
| BRIAN NELSON | REIMBURSEMENT, SANITARY MAIN BLOCKAGE | 177.50 |
| BRONCO OIL COMPANY | WWT PLANT SUPPLIES | 45.00 |
| C2AE | SITE PLANS/ALPENFEST/DICKERSON ROAD GRANT | 2,744.22 |
| C2AE | MEIJER LIFT STATION | 302.78 |
| C2AE | 2014 STREET PROJECT | 6,640.00 |
| CAPITAL TIRE INC | MOTOR POOL PARTS | 261.98 |
| CENTURY LINK | TELEPHONE EXPENSE | 13.48 |
| CENTURY LINK | TELEPHONE EXPENSE | 15.18 |
| CHARTER COMMUNICATIONS | CITY HALL CABLE | 62.68 |
| CHOICE PUBLICATIONS INC | WATER QUALITY REPORT PUBLICATION | 528.00 |
| CITY OF GAYLORD | DPW | 60.25 |
| CITY OF GAYLORD | FAIRVIEW CEMETERY | 18.52 |
| CITY OF GAYLORD | DOUMAS PARK | 32.90 |
| CITY OF GAYLORD | FREEL PARK | 32.90 |
| CITY OF GAYLORD | HALE PARK | 12.84 |
| CITY OF GAYLORD | CITY HALL | 32.90 |
| CITY OF GAYLORD | DDA RESTROOMS | 46.35 |
| CITY OF GAYLORD | MILBOCKER IRRIGATION | 295.93 |
| CITY OF GAYLORD | IND PARK IRRIGATION | 141.62 |
| CITY OF GAYLORD | EDELWEISS IRRIGATION | 7.85 |
| CITY OF GAYLORD | CLAUDE SHANNON PARK | 10.72 |
| CLIFF GODDARD | EDELWEISS VILLAGE PKWY IRRIGATION | 883.50 |

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| CLIFF GODDARD | MILBOCKER ROAD IRRIGATION | 1,835.00 |
| COMMERCIAL CONTROL SYSTEMS INC | CITY HALL MAINTENANCE | 199.60 |
| CONSUMERS ENERGY | 185 S CENTER STREETLIGHTS | 255.70 |
| CONSUMERS ENERGY | 126 W MAIN STREETLIGHTS | 370.10 |
| CONSUMERS ENERGY | WWT PLANT | 11,891.20 |
| CONSUMERS ENERGY | 113 N WISCONSIN STREETLIGHTS | 104.61 |
| CONSUMERS ENERGY | 100 S WISCONSIN STREETLIGHTS | 275.75 |
| CONSUMERS ENERGY | STREETLIGHTS | 4,487.78 |
| CONSUMERS ENERGY | TRAFFIC LIGHTS | 1,450.23 |
| CONSUMERS ENERGY | COMMERCE LIFT STATION | 81.75 |
| CONSUMERS ENERGY | MILBOCKER ROAD LIFT STATION | 129.41 |
| CONSUMERS ENERGY | DICKERSON ROAD WELL | 2,345.26 |
| CONSUMERS ENERGY | IDC PARK ENTRANCE | 38.54 |
| CONSUMERS ENERGY | N HAZEL WELL | 1,004.27 |
| CONSUMERS ENERGY | FAIRVIEW CEMETERY | 57.63 |
| CONSUMERS ENERGY | FAIRVIEW RD WATER TOWER | 38.08 |
| CONSUMERS ENERGY | N OHIO WELL | 1,637.06 |
| CONSUMERS ENERGY | N OTSEGO WELL | 2,156.77 |
| CONSUMERS ENERGY | FAIRVIEW CEMETERY | 35.44 |
| CONSUMERS ENERGY | FREEL PARK | 62.88 |
| CONSUMERS ENERGY | DOUMAS PARK | 23.52 |
| CONSUMERS ENERGY | CITY HALL | 1,156.42 |
| CONSUMERS ENERGY | PAVILION | 23.52 |
| CONSUMERS ENERGY | 120 N OAK STREETLIGHTS | 76.61 |
| CONSUMERS ENERGY | DOUMAS PARK | 72.31 |
| CONSUMERS ENERGY | HALE PARK | 48.88 |
| CONSUMERS ENERGY | PAVILION | 23.52 |
| CONSUMERS ENERGY | PAVILION | 190.78 |
| CONSUMERS ENERGY | DPW | 632.18 |
| CONSUMERS ENERGY | DDA RESTROOMS | 177.60 |
| CONSUMERS ENERGY | S CENTER WATER BUILDING | 27.05 |
| CONSUMERS ENERGY | DICKERSON ROAD LIFT STATION | 75.86 |
| CONSUMERS ENERGY | ASPEN PARK | 127.63 |
| CONSUMERS ENERGY | WISCONSIN WATER TOWER | 37.11 |
| CONSUMERS ENERGY | EDELWEISS VILLAGE PKWY IRRIGATION | 136.74 |
| CONSUMERS ENERGY | 113 N WISCONSIN STREETLIGHTS | 119.46 |
| CONSUMERS ENERGY | 100 S WISCONSIN STREETLIGHTS | 316.54 |
| CRA PAYMENT CENTER | MOTOR POOL PARTS AND SUPPLIES | 3,076.17 |
| CROSSROADS INDUSTRIES INC | TAX BILL MAILING | 1,004.55 |
| REBECCA CURTIS | CITY HALL | 675.00 |
| DELAGE LANDEN | CITY OFFICE COPIER LEASE | 497.70 |
| DORNBOS SIGN & SAFETY INC. | STREET SIGNS | 180.83 |
| DTE ENERGY | N OHIO WELL | 45.59 |

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| DTE ENERGY | CITY HALL | 105.21 |
| DTE ENERGY | DPW | 38.16 |
| DTE ENERGY | WWT PLANT | 26.87 |
| DTE ENERGY | MCVANNEL ROAD LIFT STATION | 29.40 |
| DTE ENERGY | WWT PLANT | 26.87 |
| DTE ENERGY | WWT PLANT | 26.87 |
| DTE ENERGY | PAVILION | 61.73 |
| DTE ENERGY | MEIJER DRIVE LIFT STATION | 30.33 |
| DTE ENERGY | WWT PLANT | 26.87 |
| DTE ENERGY | S CENTER WATER BUILDING | 32.16 |
| DUBOIS-COOPER ASSOCIATES | WWT PLANT MAINTENANCE | 7,444.00 |
| DUBOIS-COOPER ASSOCIATES | WWT PLANT SUPPLIES | 151.60 |
| DUNN'S OFFICE SUPPLY & MACHINE | WWT/CITY HALL SUPPLIES | 924.93 |
| EASYPERMIT POSTAGE | POSTAGE | 700.44 |
| EJ USA INC | WATER PARTS | 298.20 |
| EJ USA INC | WATER PARTS | 995.80 |
| ELHORN ENGINEERING CO | WATER SUPPLIES | 276.07 |
| ELHORN ENGINEERING CO | WATER SUPPLIES | 4,245.50 |
| ETNA SUPPLY COMPANY | WATER DEPT SUPPLIES | 321.02 |
| FIRST NATIONAL BANK OMAHA | DPW SUPPLIES/USPS/POLICE DEPT EXPENSE | 315.31 |
| FIRST NATIONAL BANK OMAHA | DPW SUPPLIES/DDA | 242.91 |
| FISHER SCIENTIFIC | WWT PLANT SUPPLIES | 34.19 |
| FISHER SCIENTIFIC | WWT PLANT SUPPLIES | 732.54 |
| FISHER SCIENTIFIC | WWT PLANT SUPPLIES | 141.50 |
| FISHER SCIENTIFIC | WWT PLANT SUPPLIES | 472.44 |
| FLOWERMANIA | CEMETERY | 84.00 |
| FLOWERS BY JOSIE | MEMORIAL FLOWERS | 71.00 |
| FOSTER SWIFT | TAX TRIBUNAL LEGAL EXPENSES | 361.08 |
| FRONTIER | DICKERSON ROAD LIFT STATION | 71.69 |
| FRONTIER | MEIJER LIFT STATION | 65.01 |
| FRONTIER | OROURKE BLVD LIFT STATION | 49.76 |
| FRONTIER | CITY HALL ELEVATOR | 52.14 |
| FRONTIER | CITY HALL | 427.77 |
| FRONTIER | DPW | 78.46 |
| FRONTIER | OTSEGO CLUB LIFT STATION | 29.31 |
| FRONTIER | WWT PLANT | 132.83 |
| GAYLORD AREA CHAMBER OF COMMERCE | HONORS LUNCHEON TICKETS | 225.00 |
| GAYLORD COLLISION INC | MOTOR POOL MAINTENANCE | 4,555.90 |
| GAYLORD FORD LINCOLN-MERCURY | MOTOR POOL PARTS | 128.95 |
| GILL-ROY'S COMPLETE HARDWARE | WATER/WWT PLANT SUPPLIES | 63.10 |
| GINOP SALES INC | MOTOR POOL PARTS | 363.18 |
| GREAT LAKES ENERGY | UTILITIES | 1,480.08 |

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| GREAT LAKES PIPE & SUPPLY | EDELWEISS PKWY/WWT PLANT/CEMETERY | 341.91 |
| HAGGARD'S INC. | CITY HALL MAINTENANCE | 2,687.18 |
| TRAVIS HEWITT | CITY HALL MAINTENANCE | 225.00 |
| I-2000 INC. | INTERNET, WWT & DPW | 59.90 |
| INDUSTRIAL MARKETING | MOTOR POOL PARTS AND SUPPLIES | 2,000.40 |
| JIM WERNIG INC. | MOTOR POOL PARTS | 590.17 |
| JIM'S ALPINE AUTO | MOTOR POOL PARTS | 142.67 |
| JOHN DEER FINANCIAL | LEASE PAYMENT LOADER | 2,552.28 |
| JOHNSON OIL COMPANY OF GAYLORD | MOTOR POOL FUEL | 7,886.26 |
| JOHNSON OIL COMPANY OF GAYLORD | MOTOR POOL FUEL | 4,667.91 |
| KIRKPATRICK & DUBOIS PLC | LEGAL FEES | 2,066.00 |
| KNAPHEIDE TRUCK EQUIPMENT CENTER | MOTOR POOL PARTS | 317.50 |
| LISTVAN INC | BACKFLOW CERTIFICATION | 1,642.22 |
| LISTVAN INC | WWT BACKFLOW CERTIFICATION | 310.50 |
| LOWE'S | CEMETERY/MOTOR POOL/WATER/WWT/DPW | 654.40 |
| LOWE'S | CEMETERY/WATER DEPT SUPPLIES | 104.69 |
| MCLEODS WINDOW CLEANING | CITY HALL MAINTENANCE | 545.00 |
| MEYER ACE HARDWARE | DPW/DDA SUPPLIES | 217.19 |
| MICHIGAN KENWORTH | MOTOR POOL PARTS | 243.48 |
| MICHIGAN PIPE AND VALVE | DPW PARKING LOT DRAIN | 1,750.00 |
| MICHIGAN RURAL WATER ASSOC. | MEMBERSHIP | 670.00 |
| MID-STATES BOLT & SCREW | MOTOR POOL SUPPLIES | 10.48 |
| MID-STATES BOLT & SCREW | MOTOR POOL SUPPLIES | 27.43 |
| NEW CENTURY SIGNS | WATER DEPT SUPPLIES | 28.25 |
| NORTHERN MICHIGAN REVIEW INC. | PUBLISHING COSTS | 916.50 |
| NORTHERN SEAL INC. | WWT PLANT MAINTENANCE | 1,027.50 |
| NORTHERN SEAL INC. | WWT PLANT MAINTENANCE | 1,321.50 |
| ODS THE DOOR SPECIALISTS | CEMETERY BUILDING MAINTENANCE | 123.00 |
| ODS THE DOOR SPECIALISTS | CITY HALL MAINTENANCE | 855.00 |
| OMH MEDICAL GROUP & MEDCARE | | |
| WALKIN | DOT PHYSICAL | 120.00 |
| OTSEGO CO EQUALIZATION DEPT | MAPPING, AERIALS, UPDATE MAPINFO | 12,685.00 |
| OTSEGO COUNTY TREASURER | TRIBUNAL CHARGEBACKS | 1,635.35 |
| | MAILING EXPENSE - WATER DEPT, STREET LIGHT | |
| PAK MAIL CENTER | RETURN | 101.83 |
| PAYNE & DOLAN INC | DPW PAVING | 89,944.25 |
| SANE | 2014 CONTRIBUTION | 5,000.00 |
| SCIENTIFIC | MOTOR POOL PARTS | 100.95 |
| SHAWN THOMAS | TREE MAINTENANCE AND REMOVAL | 4,000.00 |
| SHAWN THOMAS | TREE REMOVAL | 2,000.00 |
| SHAWN THOMAS | TREE REMOVAL | 2,500.00 |
| SHEREN PLUMBING & HEATING | WWT BUILDING MAINTENANCE | 910.00 |
| SIX 'S LAWN SERVICE | ELK CARE | 300.00 |

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| SLC METER SERVICE INC. | METER AND METER SUPPLIES | 1,573.78 |
| SLC METER SERVICE INC. | METERS AND METER SUPPLIES | 1,481.68 |
| SLC METER SERVICE INC. | UTILITY METER SUPPLIES | 2,452.77 |
| STANDARD ELECTRIC COMPANY | WATER SERVICE LINES | 715.80 |
| STATE INDUSTRIAL PRODUCTS | WWT PLANT SUPPLIES | 155.34 |
| STATE OF MICHIGAN - MDOT | TRAFFIC SIGNAL MAINTENANCE | 542.81 |
| TELE-RAD | MOTOR POOL PARTS | 37.00 |
| TRUCK & TRAILER SPECIALTIES OF | MOTOR POOL MAINTENANCE | 1,156.80 |
| TRUCK & TRAILER SPECIALTIES OF | MOTOR POOL MAINTENANCE | 4,243.92 |
| TRUCK & TRAILER SPECIALTIES OF | MOTOR POOL MAINTENANCE | 2,478.53 |
| TWIGS 'N BLOOMS | TREE TO PLANT | 149.99 |
| UCMAN | INTERNET - CITY HALL | 59.95 |
| VALLEY TRUCK PARTS | MOTOR POOL PARTS | 26.85 |
| WASH-N-GO MANAGEMENT INC | MOTOR POOL MAINTENANCE | 55.00 |
| WILBER AUTOMOTIVE SUPPLY INC. | WWT/MOTOR POOL PARTS AND SUPPLIES | 310.99 |
| WOLVERINE POWER SYSTEMS | CITY HALL MAINTENANCE | 476.87 |
| ZAREMBA EQUIPMENT INC | MOWER | 9,840.00 |
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| | | \$260,903.74 |

Ayes: Unanimous. Motion carried.

Motion to adjourn.

Meeting adjourned at 8:39 p.m.

Rebecca Curtis, City Clerk
John Jenkins, Mayor