

Regular Meeting of the Gaylord Downtown Development Authority
Mission: "To create an environment that facilitates a vibrant downtown district"
Wednesday November 4, 2015
Second Floor Meeting Room

Call to Order: Chairman McNamara called the meeting to order at 7:38 am

Attendance: Members Present: Burns, Edwards, Hofweber, Jenkins, McNamara, Reynolds, Platte and Shafto
Members Absent: Church, Thompson, Burt

Minutes: Motion to approve as presented: Hofweber Second: Platte Ayes: Unanimous

Finance Committee: Reynolds reported the audit is not yet complete.

Personnel Committee: No report

Marketing Committee: No report

Farmer's Market Manager: Jamie Corona sent a report stating Harvest Fest was an even bigger success this year than last. The market board is proceeding smoothly.

City Manager's Report: City Manager, Joe Duff, reported a request for a liquor license from Gary and Wendy Kosch. Their intent is to open "Main Street Market Gaylord, LLC" on the northeast corner of Main and Court. Motion by Edwards to permit the application for the license to go forward to the next step. Second: Platte Ayes: Unanimous.

Duff also reported the availability of a billboard on I75 South of town. McNamara will talk with the Chamber of Commerce and Tourism Bureau to see if they can help with the funding. All agreed the focus needs to be on the downtown.

Duff reported the county bought 3 bollards previously purchased by the DDA at a cost of \$600 each. That money will be coming back to the DDA.

The alley is complete.

DPW: DPW Director, Ed Tholl, reported the snowflakes are in need of bulbs before going up. Motion by Reynolds to allow Tholl to purchase 15 boxes of lights at \$40 per box for the snowflakes. Second: Platte Ayes: Unanimous

The lights from the railroad tracks to the expressway need to be fixed. We can expect that to run about \$1000 to \$1500.

Chief of Police: Chief McVannel reported all went well on Halloween and repeated his gratitude for the members of the Community Emergency Response Team (CERT) who were on hand to help with traffic control and aiding in street crossings.

Approval of Bills: There are no bills

Next Meeting: December 1, 2015 7:30am, Council Chambers

Adjournment: Motion to Adjourn: Reynolds Second: Shafto Ayes: Unanimous
Meeting adjourned at 8:40 am

Respectfully submitted, Candi Edwards, Secretary