

Regular Meeting of the Gaylord Downtown Development Authority, August 5, 2014

Chairman Seidell called the meeting to order at 7:40

Members Present: Burt, Edwards, Kersten, Seidell and Thompson. Executive Director Burchett

Members Absent: Jenkins, McNamara, Hoffweber, Sevenski

Motion by Thompson, support by Kersten, to approve minutes as written from the July 1, 2014 regular Meeting.

Ayes: Unanimous

Finance Committee: No Report

Personnel Committee: No Report

Marketing Committee: No Report

Farmer's Market Report: Market Manager, Jamie Newhouse

Vendors donated \$285 in vendor fees to Alpenfest for space during the festival

The wine vendor sales are higher than expected.

The first Farm to Fork dinner was held at Treetops. One hundred percent of food served came from our farmer's market. The \$99 a plate dinner was attended by 25 people.

A Harvest Fun Event is scheduled for October 11.

Farmer's Market committee meetings are held the second Tuesday of each month.

The DDA will provided the market with a contract for rent payments as per their request.

Burchett is working on a P&L for the Market.

Renaissance Project: Thompson reported approximately \$350,000 is in the bank for the project and some grants have been submitted and others will be submitted in the near future.

Motion by Kersten to revise the Director's Paid Leave document to calendar year from fiscal year. Support: Burt. Ayes: Unanimous

Board reviewed proposal from Peter Jobson, Excel Realty Group, for construction of a 48 unit apartment building on the Feed and Grain property. A letter of interest will be sent.

Gary Scott gave an update of his project ideas for his downtown properties.

The Community Band has requested to have one of the side curtains on the pavilion lowered for next year's concerts to help with sun glare. They are raising funds to pay for this.

We have received applications to fill existing and anticipated board vacancies. All applicants are good candidates and will be forwarded to the Mayor for his selection.

Executive Director's Report: Burchett

Application for raffle license for Friday Night Concerts is postponed until next year.

The Pavilion gas leak was repaired. \$169.

Façade update. Four businesses approved

Burchett is working with NEMCOG to develop a signage system to direct trail users to the downtown.

Burchett requested \$150 to purchase an external hard drive. Motion by Edwards to approve. Second by Thompson. Ayes: Unanimous

Payment of bills: Burt moved to approve payment of bills contingent on approval of the finance committee. Support: Thompson. Ayes: Unanimous.

Next meeting September 2, 2014

Meeting adjourned 8:26am

Respectfully submitted,

Candi Edwards, Secretary

